

August 19, 2004 Minutes

California Environmental Education Interagency Network (CEEIN)

9:30 – 11:30 AM, Cal/EPA Room 2540

Lead: Andrea Lewis

Facilitator: Zori Lozano-Friedrich

Note taker: Brandon Sanders

Timekeeper: Zori Lozano-Friedrich



Attendees

Kay Antunez, Dept. of Forestry and Fire Protection
Karen Johnson, Dept. of Food and Agriculture
Susan Knadle, Office of Environmental Health Hazard Assessment
Annie Kohut-Frankel, CA Coastal Commission
Andrea Lewis, CA Environmental Protection Agency
Kris McNamara, The Walt Disney Company
Laurie Monserrat, Office of Environmental Health Hazard Assessment
David Moore, Dept. of Fish and Game
Donna Pozzi, CA State Parks
Sandra Salazar-Thompson, State Water Resources Control Board
Janice Sindoni, The Walt Disney Company
Kathleen Strickley, Dept. of Conservation
Carolyn Tucker, Dept. of Water Resources
Joanne Vorhies, CA Integrated Waste Management Board
Bobbie Winn, Dept. of Fish and Game
Ed Wong, Air Resources Board

	<i>Agenda Item</i>	<i>Lead</i>	<i>Minutes</i>
1.	Check-in and Catch-up <ul style="list-style-type: none">Reviewed AgendaJuly 15th minutes approved	Andrea Lewis	Actions Items <ul style="list-style-type: none">Disney will retain ownership of the evaluation; information will be shared freely among partnersEnvironmentality Grand-Prize winning date – Done (B. Andrews)Email procedure and partnership language – Done (K. Antunez)CEEIN Brochure nearing completion (A. Kohut-Frankel)

2.	Meeting Logistics <ul style="list-style-type: none"> - What's New in Your World - Length of Meetings - Agenda Format 	Andrea Lewis	<ul style="list-style-type: none"> • What's New in Your World – voted to remain as part of meeting • General consensus is that WNIYW should remain; time limit applied • Email version of WNIYW will still be distributed • Notify meeting leaders of desire to present during WNIYW. • Preset time limit of 20 minutes for this facet of the meeting. • Everyone agreed that CDE should have a separate agenda item • It should be no more than 15 min. • The issue of WNIYW should be revisited in three months (November) • 2.5 hours if agenda warrants • Any anticipated additional length of time should be placed on agenda where possible. • Back-up facilitator should be changed to back-up leader • Ground-rules should be included at the bottom of the agenda
3.	Committee Report Administration and Organization	Joanne Vorhies	<ul style="list-style-type: none"> • Admin Committee met August 11th • CEEIN MOU signing ceremony happened on July 21st. • Joanne distributed pictures on CD Can also request them from her if you did not receive a copy. • Page 6 of Handbook - Creek Week, etc..Committee, should move to Communications committee • Change Communications to Communications & Outreach. • Diversity Committee – EJ focus, other diversity issues. • Kay and Kathy signed up for this committee; will provide write-up.
3	Committee Report Leadership and Legislation		<ul style="list-style-type: none"> • No Comments

3.	<p>CEEIN Minutes Committee Report Communication</p> <p>CEEIN Brochure</p> <p>Compendium</p> <p>CSTA Annual Conference</p>	<p>A. Kohut-Frankel</p> <p>Ed Wong</p> <p>Kay Antunez</p>	<p>July 15, 2004</p> <ul style="list-style-type: none"> • Committee will change to Communications & Outreach • Diversity will fall under separate committee • Working to redesign CEEIN Brochure • Plan to meet educator's needs • Will include a chart that has lists of resources and EE products • Designer suggested a fold-out poster • Introductory paragraph on one side, and list of agencies and contacts on other side. • Committee will send out matrix for comments. • Email edits to Annie • Graphics – CEEIN Backdrop used for events, has a quail on it, use this on the front of the brochure. • Annie will send out request for edits soon the brochure • Copy of PowerPoint on Compendium can be requested from Ed. • Kay is working to acquire volunteers to work the CSTA booth. • She passed a list around for people to sign-up. • Participants should coordinate with Kay on scheduling, etc.
3.	<p>Committee Report Public and Private Partnerships</p> <p>AB 1548 Update</p>		<ul style="list-style-type: none"> • Environmentality provided description; this will be in incorporated into CEEIN Handbook • Environmentality definition for Handbook will be presented at a future meeting. • Wednesday, 8/25, meeting with Charles Munger • Develop timeline for standards alignment; result of 8/25 meeting • All standards will be incorporated, not just science • Educators should be involved in the process • Partners should suggest individuals who they feel would effectively contribute to the standards mapping process.

4	JCEC Update	Janice	<ul style="list-style-type: none">• Looking for volunteers to work the CSTA booth as well.• CEEIN Roster, asking people to solicit info on Environmentality.• Karen – update on strategic plan.
5.	Pending Items/Parking Lot	Andrea Lewis	<ul style="list-style-type: none">• Will provide update of EAST Program• Videos at next meeting
5.	Meeting Wrap-up Action Item Review		<ul style="list-style-type: none">• Communication Committee will send matrix and draft for new brochure• Donna will contact Bill regarding separate agenda item for CDE• Diversity Committee may meet to discuss their goals and objectives

CEEIN Meeting August 19, 2004
Meeting Evaluation

Overall Rating: **4.1** (on a scale of 1 to 5 with 1 low and 5 high)

General comments:

- ✓ It will be nice to get back to environmental education content
- ✓ I'm looking forward to getting all the Admin/Process issues resolved so we can go back to working on Environmental Education more!
- ✓ The second half of the meeting I found to be much more valuable than the first. (We spent a great deal of our first 45 minutes once again discussing how we meet).

What went well:

- ✓ We are getting there with protocols, hooray!
- ✓ Good meeting, if I do say so myself!
- ✓ Action items, keeping with time.
- ✓ Room configuration – accommodations us well.
- ✓ Facilitation is effective – love to have consistent ongoing facilitator.
- ✓ Very well organized. Good job.
- ✓ Time person works. Organized agenda – good. Sticking to agenda – good.
- ✓ I like Zori and her style.
- ✓ Great room.
- ✓ Good facilitation.
- ✓ Ed's presentation was very good.

What could be improved:

- ✓ It is too cold (in the room)
- ✓ It was a meeting that was on time, but the focus and productivity makes me question our need to continue to attend each meeting.
- ✓ We can improve our focus on each agenda item.
- ✓ I didn't understand the usefulness of the compendium lecture.

What's New in Your World?—CEEIN Updates for August 2004